

First Reading: 11/1/2016

Second Reading: 11/15/2016

**ORDINANCE NO. 965**

**AN ORDINANCE OF THE CITY OF BENTON CITY,  
WASHINGTON, AMENDING SECTION 2.08.010  
"COUNCIL MEETINGS" ADDING GUIDELINES FOR  
CALLING SPECIAL MEETINGS**

**WHEREAS**, the State of Washington has specifically stated in RCW 42.30.080 the manner in which a special meeting of a public agency's governing body may be called; and,

**WHEREAS**, the City intends to codify the specific process that shall be followed when a Councilmember wishes to call a special meeting of the City Council; NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, DO  
ORDAIN AS FOLLOWS:**

**Section 1.** That Section 2.08.010 entitled "Council meetings" of the Benton City Municipal Code shall be and hereby is amended and shall read as follows:

**2.08.010      Council meetings.**

- A. The regular meeting of the City Council shall be held on the first and third Tuesdays of each month commencing at 7:00 p.m. at the Benton City Hall, which meeting shall be for the transaction of all business which shall come regularly before the Council. Regular meetings shall terminate no later than 10:00 p.m. unless earlier adjourned or extended by a majority of the Council members present. Council business on the regular meeting agenda not addressed prior to the 10:00 p.m. termination date, shall be adjourned to a new date and time set at the time of adjournment.
- B. If at any time any regular meeting falls on a holiday, such regular meeting shall be held on the next business day following said holiday.
- C. Special meetings of the City Council may be called by the Mayor or by a majority of the City Council members. A Council member who wishes to call a special meeting, at a time when the City Council is not currently in session, shall provide written or email notice to the City Clerk requesting such meeting. The City Clerk shall in turn, provide notice to the remaining Council members, requesting that each Council member reply directly to the Clerk if they should agree to the special meeting. If a majority of the Council members agree to call a special meeting, the City Clerk shall provide notice of such meeting to all Council members and shall also

provide public notice in the manner provided by the General Laws of the State of Washington. (Ord. 909, Nov. 2012; Ord. 905, June, 2012; Ord. 895, 2011; Ord. 848, 2008; Ord. 778, 2004; Ord. 390 S1 (part), 1981.)

**Section 2.** This Ordinance shall take full force and effect five (5) days after its approval, passage and publication as required by law.

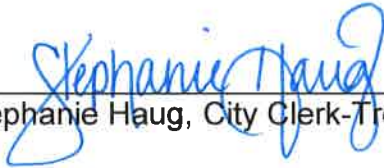
**PASSED** by the City Council of the City of Benton City, Washington, and approved as provided by law this 15 day of November, 2016.



Linda Lehman, Mayor

Attest:

Approved as to Form:



Stephanie Haug, City Clerk-Treasurer



Leland B. Kerr, City Attorney